

Redgrave Neighbourhood Plan - Project Plan																										
Stage	Activity	Sub-Activity	Resource	2018		2019												2020								
				Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul		
Getting Started	Village Meeting to approve a NP				*																					
	Form Steering Group & Forum																									
	Agree roles and method of working					*																				
	Move Dropbox to OneDrive								*																	
	Create RNP email					*																				
	Create RNP Website, Twitter & Facebook									*																
Information Gathering																										
	Review Plans of Similar Villages																									
	Review Botesdale/Rickinghall project																									
Due Diligence on Approach																										
	Investigate Community Land Trust																									
	Decision NP & CLT											*														
Draft Terms of Reference and agree with Parish Council																										
Starting NP																										
	Determine Neighbourhood Area (Parish Boundaries)																									
	Submit Neighbourhood Area application to MSDC									*																
	Determine use of external consultants																									
	Develop invitation to bid																									
	Determine consultants to invite to bid																									
	Send invitation to bid																									
	Decide on external consultants																	*								
	Apply for grant to fund consultancy																									
	Develop grant application																									
	Make application to ?																	*								

Habitats Regulation Assessments																						
Communications																						
Publish Update in Parish Mag		Jon																				
Update Meeting with Forum Group																						
Update Parish Council		John																				
Update Website, Facebook, Twitter																						
Newsletter to Village																						
Draft Plan Preparation																						
Agree Draft Contents																						
Write First Draft																						
Amendments																						
Final Draft																						
Pre-pre submission																						
Seek views of MSDC																						
Amendments																						
Pre Submission																						
Prepare event material																						
Consult Parish Council																						
Consultation by PC - 8 weeks																						
Submission																						
Decision Statement 1																						
Publicising and MSDC Consultation																						
Appoint Examiner																						
Examiners Report																						
Decision Statement 2																						
Referendum (within 56 days of DS2)																						
Decision Statement 3																						
Adoption by Full Council																						
Publicising the NHP																						







