

Minutes of Redgrave Neighbourhood Plan Steering Group Meeting

Held on Monday 24 August 2020 at 6.00 on Zoom

Present: Andrea, Charley, Chris, John, Shirley, Jon, Janet

	Agenda Items	Action
1.	Charley welcomed all to the meeting.	
2.	There were no matters arising from the previous Minutes	
3.	There was no feedback from the Parish Council meeting on 12 August as the Neighbourhood Plan was not discussed. All agreed to attend the meeting on 2 September when it will be discussed.	All
4.	Feedback from Parish Council emails was discussed. An extremely positive email was received from Ann Preston congratulating the group on its hard work. Mike Denmark would like a summary at the beginning of the Plan and a note on the rationale for doing the Plan. Bob Hayward gave the RNP steering committee his advice. It was decided to expand the preface explaining the purpose of the Plan in layman's language. Andrea will use the inside cover to direct readers to certain pages and put the Llanover section in bold.	Andrea
5.	Andrea will insert the pub answers into the business survey in the business section. It was agreed that Andrea would revise the introduction and insert a flowchart showing the process so far and the stages left to complete.	Andrea
6.	An email has been received from one of the businesses on Redgrave Business Park asking for support for the planning application to expand their car park. It was agreed that this is more a matter for the Parish Council as a statutory consultee and not the RNP. Andrea agreed to draft a reply for onward transmission to the business concerned.	Andrea
7.	Jim McCluskey and Donna Nevitt (both RATS Trustees), have conducted another survey amongst householders on Churchway and Half Moon Lane asking if they support or object to housing on the playing field. Andrea explained that the survey was not particularly robust in that it did not provide residents with full background and context from which to make an informed response. It also did not include the whole village which of course a referendum would do. It was agreed that the timing of the survey was deliberate so that the results could be reported to the Parish Council in time for their 2nd September meeting when the Neighbourhood Plan would be discussed. All agreed that Parish councillors should be totally impartial and come to those discussions with an open mind..	
8.	All the minor changes will be made to the Plan in readiness for the Parish Council meeting on 2 September. This will be sent to all the councillors for them to read in plenty of time before the meeting. We should reiterate that we can make changes at any time.	
9.	The revised consultation dates were discussed and it was agreed that we would work to consultation beginning on 14 th September and ending on 8 th November. Shirley will arrange for printing of the Plan and fliers. The printers need 4 days' notice. Shirley and Janet will deliver the fliers to each household.	Shirley Janet

10.	<p>Any Other Business</p> <p>John will send an email to all after the Parish Council meeting although this may not be necessary if the entire steering group attend.</p> <p>We need to point out the preface, the flowchart and the proposed flier to the Parish Council.</p> <p>Jon suggested that comments boxes should be inserted into each section of the Plan – it was agreed that this would make the Plan too full and would add greatly to printing costs. The comments form, as it stands, can be printed off and completed as a reader goes through the Plan.</p> <p>A box will be set up in the Shop for comments forms.</p> <p>A book will be held at the Shop to track the printed Plans that are lent to customers – this will include phone numbers.</p> <p>Date of next meeting: to be arranged after the Parish Council meeting.</p>	<p>John</p> <p>Janet</p>
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