

# Redgrave's Neighbourhood Plan



WORKING TOGETHER TO PLAN OUR FUTURE

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## Redgrave Neighbourhood Plan Steering Group

### Minutes of Meeting

**Date:** Monday 5 February 2026

**Time:** 17:30 hrs

**Venue:** All Saints Church, Redgrave

### 1. Introduction

#### Present:

- Jon Huckle
- Elaine Brown
- Charley Denmark
- John Milan
- Deborah Warnes
- Andy Warnes

The meeting was opened and all attendees welcomed. The purpose of the meeting was confirmed as progressing the review and update of the Redgrave Neighbourhood Plan on behalf of Redgrave Parish Council.

### 2. Minutes of the Last Meeting

The minutes of the meeting held on 12 Jan 26 were agreed by all as a true record of the proceedings at that meeting.

### 3. Review of Actions

A summary of the actions resulting from the previous meeting was discussed (a copy attached as Enclosure 1). Actions outstanding and discussed were:

- **Minutes 12 Jan 26 Action 5.** The SG were to Identify and agree specific responsibilities within the SG. Charley Denmark agreed to be Chairperson and Andy Warnes agreed to be Secretary. Action closed.
- **Minutes 12 Jan 26 Action 10.** The action to continue engagement with BMSDC Strategic Planning staff was ongoing with a response awaited as to a meeting date.

#### **4. Group Membership and Relationship with Redgrave Parish Council**

The initial Steering Group (SG) membership was confirmed as those attending plus Chris Giddings. It was not expected that this group would increase in size other than attendance by the consultant, expected from Apr 26 onwards. In addition, the following individuals had volunteered to be Locality Representatives (LRs):

- Mike Hall
- Em Wiseman
- Becky Bartle
- Carol Atkinson
- Jon Hanna

The SG agreed to invite LRs to the next SG meeting to discuss their roles and key issues.

Draft Terms of reference for the SG, together with a statement confirming the relationship with the Redgrave Parish Council (RPC), had been distributed prior to the meeting and agreed by all present (copy attached as Enclosure 2 to these minutes). The TORs and associated statement had been issued to the RPC for its endorsement.

##### **Actions:**

- (1) To include a call for additional Locality Representatives to cover Fen Street and Hinderclay Road areas in the RPC bulletin. **Action:** Elaine Brown
- (2) To send invitations to the LRs to attend the next SG meeting. **Action:** Andy Warnes

#### **5. Neighbourhood Plan Review and Update Process**

The slightly revised review and update process was issued to SG members before the meeting. This was discussed and agreed by all (copy attached as Enclosure 3 to these minutes). A copy had been issued to the RPC for endorsement at its PC meeting.

#### **6. Review of Documentation**

In addition to the documents already discussed and agreed, a copy of the Community Engagement Strategy had also been issued to SG members before the meeting (copy attached as Enclosure 4 to these minutes). This was agreed by all SG members. A copy of the Strategy had been issued to the RPC for its endorsement.

##### **Actions:**

- (3) Agreed documents were to be put on the RNP website. **Action:** Andy Warnes

#### **7. Progress to date and Step 1 Summary Report**

Step 1 has been completed. A report summarising the findings had been discussed and agreed at the previous SG meeting and had now been submitted to the RPC for endorsement (copy attached as Enclosure 4 to these minutes).

#### **8. Next Steps**

- **Step 2 (Agree Scope and Project Plan/Liaise with the BMSDC LPA).** Requested meeting with BMSDC Planning Policy Team - Awaiting confirmation of date

- **Steps 3 and 4 (Update the Evidence Base and Early Engagement and Community Involvement).** Wait for consultant to come on board, anticipated in April.
- **Lessons from Fressingfield Experience.** The SG discussed the progress of the Fressingfield NP review and update. Its approach in declining to implement the BMSDC allocation of 160 homes in its Briefing Pack of Mar 25 was noted. It was agreed that if this was accepted by the Independent Examiner then this should be the template for the updated Redgrave NP. The SG noted that Andrea Long, our planned consultant, was also acting for Fressingfield; however, the SG agreed that it would be useful to try to contact the Fressingfield SG lead to discuss their approach.

**Actions:**

- (4) Get in touch with the Fressingfield SG lead. **Action:** Andy Warnes

## 9. Any Other Business

The application from Llanover for the development of the 8 houses allocated in the 2022 RNP along Churchway. The SG discussed objection letter being prepared by the Parish Council and agreed the principles underpinning that objection letter. Jon Huckle also noted the issues regarding the ecological report and Biodiversity and he intended to submit these in the consultation on this proposal (ending 18 Feb 26).

## 10. Next Meeting

It was agreed that unless circumstances arose which required it, there would be no need for a meeting in March. The next meeting of the Steering Group is therefore proposed for:

**Date:** Tuesday 2 Apr 26

**Time:** 17:30 hrs

**Venue:** All Saints Church

Enclosures:

1. RNP Update SG Action Tracker
2. SG Terms of Reference and relationship with the Redgrave Parish Council.
3. Revised Process for the Review and Update of the Redgrave Neighbourhood Plan.
4. Community Engagement Strategy.